Westphalia Township

Regular Meeting May 14, 2018

FINAL MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Trierweiler called the meeting to order with the Pledge of Allegiance to the Flag at 6:05 pm. Board members present were Supervisor Trierweiler, Trustee Fox, Trustee Pung, Treasurer Smith, Clerk Platte, and Deputy Clerk Benway.

Guests: Pete Preston

Gary Hengesbach

A motion was made by Fox and supported by Pung to accept the minutes of the March 2018 regular meeting as submitted but changed need to be made to April 2018 regular meeting. Clerk Platte to take care of that. Motion carried.

A motion was made by Trustee Pung to add an amendment to the May minutes stating a discussion that was had on responsibilities between two board members on duties, financial statements, and expenses. Motion was supported by Clerk Platte. Motion was carried.

Treasurer Smith read the check amounts from his ledger for the dates of March 27, 2018 through May 14, 2018 to the board and made a motion to approve the checks for payment as were read, seconded by Pung. There was no financial report provided. Motion carried.

Gary Hengesbach was asked to attend the meeting to take care of a few issues at the hall. The board walked around the hall with Mr. Hengesbach and addressed the below concerns:

1. Wood trim piece in office area under service window.
2. Spacing between the bead-board in the main hall.
3. Crack in the wall aside a window in the main hall area.
4. Hand paper dispenser in the women bathroom.

Mr. Hengesbach wrote our concerns down and said he would take care of these issues. He also presented to the board a quote from Williams Asphalt for the amount of $1928.00. This was to reseal the tar and repaint lines.

The board discussed the coat racks and thought it would be best if we pursued portable racks.

Treasurer Smith asked to have money moved from Union Bank to Flagstar Bank Grand Ledge from both the general fund as well as the fire department fund. Checks to be written to Westphalia Township in the amounts of $90,000.00 from the general account and $60,000.00 from the Fire Department. A motion was made by Smith to move the money from both checking accounts. Pung supported. Motion carried.

Pete Preston discussed that four land divisions have been processed this year so far. AMAR Review Audit went well. They will be doing BS/A tax system at the beginning of June.

Supervisor Trierweiler informed the board of the annual audit for the Township and the Fire Department being scheduled for June 21, 2018.

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Page 2 of 2

A brief discussion was made by Deputy Benway in regards to the processing of all hall rental paperwork and that a compensation of $20.00 per rental/paperwork be given to Clerk Platte. Board members will check their notes from previous meetings and will discuss at the next meeting.

Westphalia Township

Supervisor Trierweiler discussed the sign for the new township hall. Trustee Pung will talk with Gary Hengesbach to see if he knows of any one who could do this and may also speak with Wendy Ward at the County for specific information in regards to the signs.

Road Commission agreements for road work were signed.

Supervisor Trierweiler discussed the lawn at the township hall. He will get in contact with Plannedscapes owner, Lori, to see what we need to do about getting the lawn replanted possibly and get the washouts taken care of.

A discussion was had in regards to some community members inquiring about the lot size of our township hall site and if there is a rental agreement with the previous owner. The board discussed and decided that there will be a Zero cost rental agreement made between the Township and the previous owner of the lot.

Supervisor Trierweiler discussed Tri County Electric Contract for pole work and showed that they have liability.

Next scheduled meeting will be Monday June 11, 2018 at 6:00 p.m.

There being no further business, a motion to adjourn was made by Fox, supported by Pung at 8:29 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Francis Trierweiler, Supervisor