Westphalia Township

Regular Meeting April 8, 2019

DRAFT MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Trierweiler called the meeting to order with the Pledge of Allegiance to the Flag at 6:00 pm. Board members present were Supervisor Trierweiler, Trustee Fox, Trustee Pung, Treasurer Buckley, and Clerk Platte.

Guests: Pete Preston

Dave Pohl

Michelle Barker

A motion was made by Fox supported by Pung to accept the minutes of the March 2019 regular meeting with minor changes to be done by Clerk Platte. Motion carried.

Treasurer Buckley presented the financial statements via email to all board members. A motion was made by Treasurer Buckley to approve the emailed financial statements, seconded by Pung. Motion carried.

Treasurer Buckley stated that the Journey CD is going to mature as of April 21, 2019 and she’d like to move that to Independent Bank in Portion. A motion was made by Treasurer Buckley to move this as of April 21, 2019. Fox supported. Motion carried.

Dave Pohl – April 27, 2019 is Clean Community which is held at the Road Commission Building and runs from 8:00 a.m. to 1-2:00 p.m. They are accepting car and truck tires but please call ahead to make arrangements as sometimes they receive many tires and they need to make accommodations. There is little to no charge associated for tires. The county is participating with Clinton-Eaton-Ingham Counties in youth career day which is held on April 26, 2019 at the Lansing Center. Approximately 4500 students from eighth to tenth grade will participate. The county has also applied for a grant for Clinton Lakes Park for fishing docks, shelters, pit toilets. On the North side they are planning for tent camping with pit toilets and water. Health insurance for employees has been reviewed at a 1.7% increase for the same plan.

Clerk Platte touched on the phone system quote from Westphalia Telephone. Clerk Platte made a motion to accept the Westphalia Telephone Company quote for installing a Nortel phone system for a cost of $2720.00. Treasurer Buckley seconded the motion. Motion carried.

No communication as able to be reached to Quickbooks yet for the cost of an accountant version. Clerk Platte will try to get information before next meeting.

Supervisor Trierweiler talked about contracts with the Clinton County Road Commission. Our Chloride contract is in the amount of $50197.50 which will endure three applications. Brush contract is at $4272.00 with a Field Supervision charge of $35.00 for a total cost of $4307.00. He is still working on the road contracts with the County.

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Treasurer Buckley stated that she looked into the credit cards that have been issued as thus far only the clerk and treasurer have cards. Supervisor Trierweiler asked if she would have one issued for himself. Treasurer Buckley to get in touch with the credit card company to have that issued.

Supervisor Trierweiler asked if anyone in the office is in need of the online deed search. Treasurer Buckley said she spoke with the county and there is no need for our office to have this information as our assessor has this information. Treasurer Buckley said she sees no need to use it here in the office.

Supervisor Trierweiler would like to see the Board of Review have an increase in pay along with the election workers. He suggested a rate of $35.00 for the first hour of work and thereafter per hour of $15.00. Trustee Fox made a motion to increase the rate of pay for the Board of Review for a $35.00 charge for their meeting in July, December, and the first March organizational meetings. The second

and third meeting in March would be paid at a rate of $15.00 per hour only. Seconded by Pung. Motion Carried.

Trustee Fox made a motion to increase the rate of pay for the Election Workers for a $35.00 charge for their first hour of work and thereafter at a rate of $15.00 per hour. Seconded by Pung. Motion Carried.

For any off site meetings, a payout of $35.00 for the first hour and $15.00 for every hour to follow will be paid out. This is an upgrade from previous pay of $35.00 for the first hour and $10.00 for every hour to follow.

Treasurer Buckley said that someone in the community had approached her in regards to the flag outside the township building. This resident has a husband that is involved with the Grand Ledge VFW Post and would like to provide the township with a flag at a cost of $30.00. Treasurer Buckley to get in touch with this person and see how often the Post replaces their flags if he would be interested in doing this as a service to the township by replacing ours at their timeframe.

Next scheduled meeting will be Monday, May 13, 2019 at 6:00 p.m.

There being no further business, a motion to adjourn was made by Fox, supported by Pung at 7:00 p.m. Motion carried.

Respectfully submitted

Heather Platte, clerk Francis Trierweiler, Supervisor