Westphalia Township

Regular Meeting November 11, 2019

FINAL MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Trierweiler called the meeting to order with the Pledge of Allegiance to the Flag at 6:00 pm. Board members present were Supervisor Trierweiler, Trustee Fox, Treasurer Buckley, and Clerk Platte.

Absent: Trustee Pung

Guests: Michelle Barker

A motion was made by Fox supported by Buckley to accept the minutes of the October 2019 regular meeting. Motion carried.

Treasurer Buckley presented the financial statements via email to all board members, along with monthly invoices. A motion was made by Treasurer Buckley to approve the emailed financial statements as well as the invoices presented to the board, seconded by Fox. Motion carried.

Treasurer Buckley mentioned that we had two CDs coming due. She checked with Independent Bank and renewed the CDs with a 17 month special.

Discussion was had about snow removal for the township. The board reached a decision to continue with Mr. Jim Pohl for a contract to be provided for the period of November 1, 2019 through October 31, 2020. The board will revisit the contract next year. Supervisor Trierweiler to contact Mr. Pohl.

Supervisor Trierweiler discussed a delinquency for the State on budget issues. He has contacted Maner Costerisan in this regards. A motion was made by Trustee Fox that supported Maner Costerisan to work up a response to satisfy Treasury based upon the most recent audit for the township and to approve getting an estimate from Maner Costerisan as well, on policy/procedures that need to be made for the township per the most recent audit recommendations. Treasurer Buckley seconded. Motion carried.

Clerk Platte mentioned that we have several elections in 2020 and the first being on March 10, 2020 and would like to purchase a new laptop computer for only elections. Luke Thelen gave the township an estimate on a new 17.3 inch screen laptop with the specifications given from the County. Clerk Platte made a motion to purchase a new 17.3 inch screen laptop with MS Office 2019, back up setup, as well as labor to not exceed the amount of $2232.00. Trustee Fox seconded. Motion carried.

Clerk Platte asked Supervisor Trierweiler if he had ordered more tables for the township hall. He said he will go home and ask his wife and see if she found the ones that he ordered prior for the hall.

Next scheduled meeting will be December 9, 2019 @ 6:00 p.m.

There being no further business, a motion to adjourn was made by Fox, supported by Buckley at 6:50 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Francis Trierweiler, Supervisor