Westphalia Township

Regular Meeting October 8, 2018

FINAL MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Trierweiler called the meeting to order with the Pledge of Allegiance to the Flag at 4:00 pm. Board members present were Supervisor Trierweiler, Trustee Fox, Trustee Pung, Treasurer Benway, Clerk Platte.

Guests: Dave Pohl

Steve Kirinovic

A motion was made by Pung and supported by Fox to accept the minutes of the September 2018 regular meeting. Motion carried.

Treasurer Benway presented the financial statement from September 11, 2018 to October 8, 2018 the board and made a motion to approve all payments as presented. Seconded by Pung. Motion carried.

Dave Pohl discussed that the Clinton County Officers meeting was held at Westphalia Township Hall and received many compliments. The county approved a tower lease with Michigan Public Safety Communication System for the Taft Road tower. This is a 1.2 million dollar project and all cost goes to the Michigan Public Safety Communication System. Code Red is going to a different system, RAVE. This was approved at the end of September and will take a few months to complete. There is still an ongoing discussion about septic systems. The Michigan Indigent Fund is working on hiring a manager to manage and coordinate the finances. They are hoping to hire someone soon. Health care retirement is very well funded.

Steve Kirinovic discussed the township audit from fiscal year 2017-2018. The township received a letter from the Department of Treasury asking for responses to our overture of the budget. Steven mentioned that this is a normal letter businesses receive. Books were distributed for the Board to look over while Steven was talking to us. No real issues were addressed.

Trustee Fox departed the meeting at 5:00 p.m.

Supervisor Trierweiler discussed the sign, marque, and lights at the township. Ms. Dig has been called and building sign should be installed by end of this week hopefully. He also discussed with the Treasurer Benway in possibly needing a laptop computer to do work from home. Treasurer Benway said that he has been talking with BS&A and we need to get our router reprogramed so that title companies, etc. can view tax information online and not have to leave messages so often. BS&A suggested that the township ask Newlook Computer from St. Johns to assist in this issue. Treasurer Benway looked into this and Newlook stated they would charge $75.00 for this update. A motion was made by Trustee Pung to have Newlook Computer from St. Johns configure the router. Supported by Clerk Platte. Motion carried.

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Clerk Platte discussed window treatments for the office area. The windows are odd sized to order regular blinds from a company. Clerk Platte will look into this further.

The insurance company is in need of a value of the building contents. $50,000.00 was suggested.

Gary Hengesbach has the parts to fix the front door on the building and will contact someone from Albin Hengesbach’s to schedule a time to fix this issue.

The ballot/tax box was removed from the Township Fire Department. This box is being assembled at Gross Machine shop for some improvements and will hopefully be placed at the new township hall by mid next week.

Clerk Platte talked about needing to purchase two new secured ballot bags as the ones currently owned did not all pass inspection. A motion was made by Trustee Pung to purchase two new bags from Election Source in the amount of $150.00 per piece. Treasurer Benway supported. Motion carried.

Next scheduled meeting will be Monday November 12, 2018 at 6:00 p.m.

There being no further business, a motion to adjourn was made by Platte at 5:37p.m. and supported by Pung. Motion carried.

Respectfully submitted

Heather Platte, Clerk Francis Trierweiler, Supervisor