Westphalia Township

Regular Meeting July 8, 2019

FINAL MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Trierweiler called the meeting to order with the Pledge of Allegiance to the Flag at 6:00 pm. Board members present were Supervisor Trierweiler, Trustee Fox, Trustee Pung, Treasurer Buckley, and Clerk Platte.

Guests: Michelle Barker Ed and Cheryl Hengesbach

Dave Pohl

A motion was made by Fox supported by Pung to accept the minutes of the June 2019 regular meeting. Motion carried.

Treasurer Buckley presented the financial statements via email to all board members. A motion was made by Treasurer Buckley to approve the emailed financial statements, seconded by Fox with the exception of some changes to the Fire Department reimbursements. Motion carried.

A motion was made by Fox to approve the reimbursement rate for the Fire Department at a rate of $35.00 for the first hour and $10.00 subsequent hours thereafter per meeting. Platte supported. Motion carried.

Dave Pohl – approved agreement with Ingham County Homeland Security. This comes with grants and Mr. Pohl did not have that amount with him at the time of the meeting. He reported that waste management has three to four townships participating in recycling now. On July 17th the county will be taking a trip to the property on Pratt Road where Bernie Simon is mining sand. This is half mile east of Riley Township on the south side. Mr. Pohl also spoke that the county is waiving fees for Habitat for Humanity construction. He briefly touched on the Smart 911 again stating that he will try to get more information again but he knows that all the information that a person inputs into the system does not display because of HIPPA concerns.

Ed and Cheryl Hengesbach were here today wanting to know if they could put a double wide trailer on his mother’s farm property under the hardship case. He said that there was be a crawl space under a double wide. They have already been to the county for direction and are here to seek approval from the township. A motion was made by Pung stating the Westphalia Township Board has not objection for Ed and Cheryl Hengesbach to put a double wide trailer up under the hardship case. Fox supported. Motion carried. Clerk Platte to send letter to the county as well as a copy to Ed and Cheryl Hengesbach.

Treasurer Buckley stated that we are in need of moving some money from the general fund to our road account before the audit takes place. She also discussed keeping the fire department credit card limit at $2500.00 instead of raising and lowering the amount monthly. A motion was made by Pung to amend the existing credit card policy by adding the fire chief and their limit to stay at $2500.00. Fox supported. Motion carried.

Supervisor Trierweiler has not spoke with Hengesbach Builders yet in regards to the wall cracks in the township hall area.

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Clerk Platte stated that the new phone system is all set up and ready to go.

Treasurer Buckley and Clerk Platte asked the board for the approval to have an accountant come in quarterly to take a look at QuickBooks so come time for the audit our books would be much more prepared and this would save the township money in the long run. They also discussed making any changes to the budget that are needed for the 2018-2019 audit that is upcoming. The board agreed that this would be a good idea.

The original meeting date of August 5 had to be rescheduled for Wednesday, August 7 due to the absence of Supervisor Trierweiler. Time remains the same, 6:00 p.m.

There being no further business, a motion to adjourn was made by Fox, supported by Pung at 7:22 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Francis Trierweiler, Supervisor