Westphalia Township

SPECIAL MEEETING

February 15, 2021

DRAFT MINUTES – VIRTUAL

Supervisor Thelen called the meeting to order at 6:00 pm. Board members present were Supervisor Trierweiler, Trustee Barker, Trustee Thelen, Treasurer Buckley, and Clerk Platte. This meeting was held via Zoom per the recommendation of Michigan Department of Health and Human Services (MDHHS) that township meetings must continue to be held completely virtually through March 30, 2021.

Guests: None

Supervisor Thelen wanted to get the board together to discuss the engagement of an auditing firm before the regularly scheduled board meeting to be held March 8, 2021. He discussed that after our February 8, 2021 board meeting, and a discussion between Clerk Platte and Mr. Bryer, from Siegfried Crandall, that it would be in the best interest of the Township to engage with the auditing firm for one year. Clerk Platte voiced that Mr. Bryer contacted her via email on February 9 asking about the decision the board had made in regards to hiring his firm. In their conversation, Clerk Platte asked Mr. Bryer where his firm sat in appointments. His response was that they were booking out to end of July, August and with the deadline of September 30, 2021 it could be possible to get the audit complete but would be tight.

Supervisor Thelen made a motion to engage with Siegfried Crandall, PC, for a one year contract and in the meanwhile the board to seek out other bids. Seconded by Platte. Motion carried.

Supervisor Thelen briefly discussed that he would like to get together, anyone willing, to discuss the budget prior to our March 29, 2021 meeting to get some help in preparation of the 2021-2022 budget.

Next scheduled meeting will be March 8, 2021 @ 6:00 p.m.

There being no further business, a motion to adjourn was made by Platte supported by A. Thelen at 6:05 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Francis Trierweiler, Supervisor