Westphalia Township

Regular Meeting September 13, 20201

DRAFT MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Thelen called the meeting to order with the Pledge of Allegiance to the Flag at 6:00 pm. Board members present were Supervisor Thelen, Trustee Barker, Trustee Thelen, Treasurer Buckley, and Clerk Platte.

Guests: Doug Riley Randy Bengel Doug Steffen Jessica Plesco

 Frank Trierweiler Steve Bryer Joel Haviland

A motion was made by Barker supported by Buckley to accept the minutes from August 2, 2021. Motion carried.

Platte made a motion to approve the agenda as is, supported by Barker with the addition of discussion of the L4029 and the addition of Doug Riley from the County. Motion carried.

Treasurer Buckley presented the financial statements to all board members. A motion was made by Treasurer Buckley to approve the financial statements as well as bills presented for the General and FD funds, seconded by Platte. Motion carried.

Steve Bryer from Siegfried Crandall, PC, was here and discussed the township’s audit.

Doug Steffen – Road Commission – stated that the contractor the county has for gravel is behind this year and will hold the pricing for our township until next years projects within the county. He also touched on the facility project at the road commission and the updates that are going to be happening to the facilities there.

Doug Riley – county planning and zoning community development – presented a slide show on the comprehensive plan for the township which was last updated in 2016. The update takes place every five years.

Randy – Fire Department – presented a few bills that will be upcoming to the township. FD had testing on air packs, had a fit test for masks. 1st responder school will start in October and is $750.00/person. They ordered pagers as well. Engine 1&2 need to have pump test.

Treasurer Buckley discussed the financials for the fire department. Right now their checking is in the red. Buckley recommended that we possibly close Flagstar Bank and move the funds to Union Bank in Westphalia for easier fund transferring for the treasurer. A motion was made by Buckley to close the accounts with Flagstar Bank for the general fund as well as the fire department fund and place the funds into Union Bank in Westphalia. Motion seconded by Barker. Motion carried.

Clerk Platte discussed the payroll situation for the fire department. She called Michigan Township Association (MTA) and spoke with Mike. He stated that the fire department employees are indeed employees of the township, not volunteers. They are paid on call department and get W2’s, so in fact the fire department is considered employees. If they were true volunteers they would only be paid for their gas to and from the fire station for each run. They will be getting paid each month with the board employees. Clerk Platte stated that the checks could be direct deposited for a charge of $1.75 per check. Supervisor Thelen stated he spoke with MTA as well and was told the same information.

Clerk Platte presented the L4029. Clerk Platte made a motion to approve the L4029 as presented to the board. Barker supported. Motion carried.

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Next scheduled meeting will be October 4, 2021 @ 6:00 p.m.

There being no further business, a motion to adjourn was made by Platte, supported by Buckley at 7:42 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Troy Thelen, Supervisor