Westphalia Township

Regular Meeting June 6, 2022

FINAL MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Thelen called the meeting to order with the Pledge of Allegiance to the Flag at 6:00 pm. Board members present were Supervisor Thelen, Trustee Barker, Treasurer Buckley, and Clerk Platte.

Absent: Trustee Thelen

Guests: Dave Pohl, County

 Lisa Mitchell, Grand Ledge District Library

A motion was made by Barker supported by Buckley to accept the minutes from the regular monthly meeting for May. Motion carried.

Supervisor Thelen made a motion to approve the June meeting agenda as is, supported by Barker. Motion carried.

Treasurer Buckley presented the financial statements via email to all board members. A motion was made by Treasurer Buckley to approve the financial statements as well as bills presented for the General and FD funds, seconded by Supervisor Thelen. Motion carried.

Dave Pohl discussed the broadband approval set for mid June. A letter was submitted by Adam Smiddy to the township in regards to either a monetary donation by the township or a letter of support. Supervisor Thelen suggested that at this time the township would be willing to do a letter of support. The city of St. Johns is working with the purchaser of the Rodney B. Wilson building as a living facility, along with a gym for community audit and offices. The jail study from the architects came back with problems as they knew. As there are more women and mental health, the jail will probably be looking at a new building in a few years or so. The county audit is complete and very good shape. The millage approval is on the August ballot.

Lisa Mitchell from Grand Ledge District Library spoke about the millage that is proposed on the August ballot. The library has summer fun activities for children, as well as adults, and she gave the website for a reference gladl.org. Take a look and see what fun free activities there are out there for the community to participate in. She also mentioned that the library has vox books, T-mobile hot spot rental devices, read along books.

Supervisor Thelen discussed ARPA funding. We will be doing the fire department updates. Discussion of possibly expanding the parking lot to the new township hall was had as well with some of the money. Been complaints in regards to parking at the facility.

Road commission projects were signed into place for chloride, Lehman from Hinman/Tallman replacement of culvert, Pratt E of Jones replacement of culvert, Tallman from Jason/Price gravel, Jones from Price/Centerline gravel, Jones from Chadwick/Lehman gravel, Jason from Hinman/Tallman gravel, Hinman from Price/Centerline gravel, Clintonia from Chadwick/Lehman gravel, and replacement of various locations of gravel on roads.

Treasurer Buckley made a motion to do a general budget amendment to adjust any budget overages to close out the fiscal year for the General account as well as the Fire Department account. Motion seconded by Barker. Motion carried.

**REGULAR MONTHLY MEETING – June 6, 2022**

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**Page 2 of 2**

Following are the budget amendments for the General account:

Subtract $7636.00 from highways.

Add $3135.00 to payroll trustees

Add $3501.00 to drains at large.

Add $1000.00 to township hall misc.

Following are the budge amendments for the Fire Department account:

Subtract $6800.00 from FD Cross Wages.

Add $20,000.00 FD taxes.

Add $500.00 FD gas.

Add $6000.00 FD repair/maintenance.

Add $200.00 FD gas/electric

Add $12,000.00 FD insurance & dues liability.

Add $7000.00 FD equipment.

Add $1000.00 FD Medicare.

Supervisor Thelen made a motion to move $50,000.00 from the general account to a CD at PFCU. Platte supported. Moton carried.

The new hall rental policy should be added to the township website soon. Also, please note that when renting one will need to get an **EVIDENCE OF PROPERTY INSURANCE** from their insurance company that has a remark section stating **“HOST LIQUOR LIABILITY.”** This is a MUST to rent the township hall going forward from today’s meeting. The form needs to come from ACORD as well, which is provided by the insurance agent. Without this form the hall **WILL NOT** be rented to a renter. We will no longer be accepting just the declaration page for insurance.

There will also be an election commission meeting on July 11, 2022 @ 5:45 p.m. to assign the election inspectors for the August/November elections. This meeting will be prior to the regularly scheduled monthly meeting for the township.

Next scheduled meeting will be July 11, 2022 @ 6:00 p.m.

There being no further business, a motion to adjourn was made by Supervisor Thelen supported by Buckley at 6:45 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Troy Thelen, Supervisor