Westphalia Township

Regular Meeting February 5, 2024

DRAFT MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Thelen called the meeting to order with the Pledge of Allegiance to the Flag at 6:00 p.m. Board members present were Supervisor Thelen, Trustee Barker, Trustee Thelen, and Clerk Platte.

GUESTS: Dave Pohl

ABSENT: Treasurer Buckley

A motion was made by T. Thelen, supported by Barker to accept the minutes from January 8, 2024, as well as the agenda for February 5, 2024. Motion carried.

Barker presented the financial statements to all board members. A motion was made by Barker to approve the financial statements, as well as bills presented for the General and FD funds. Supported by A. Thelen. Motion carried.

Dave Pohl – see attached notes. Discussion was had in regards to wind and solar as well.

Jason Road bridge project – bid from county for estimation of $375,000.00. Design and consulting fees are estimated at between $13,000.00 to $20,000.00. The county would like to move forward on the design and consulting. A motion was made by Supervisor Thelen to pay the design/consulting fees to the county to move forward on the project. Supported by Trustee Thelen. Motion carried.

Road projects – recommendations by the county were discussed. A board member will be riding the roads with the county soon to see what roads are the most need of repairs.

Salaries for the board for the fiscal year 2024-2025 were made.

 Clerk from $18,500.00 to $19,500.00 (Resolution 24-01)

 Treasurer from $18,500.00 to $19,500.00 (Resolution 24-03)

 Supervisor from $14,000.00 to $15,225.00 (Resolution 24-02)

 Trustees from $2250.00 to $2750.00 (Resolution 24-04)

Roll call vote for clerk salary:

 Ayes: T. Thelen, A. Thelen, B. Barker

 Nays: H. Platte

 Absent: V. Buckley

Roll call vote for treasurer salary:

 Ayes: T. Thelen, A. Thelen, B. Barker

 Nays: H. Platte

 Absent: V. Buckley

Roll call vote for supervisor salary:

 Ayes: T. Thelen, A. Thelen, B. Barker

 Nays: H. Platte

 Absent: V. Buckley

Roll call vote for trustee salary:

 Ayes: T. Thelen, A. Thelen, B. Barker

 Nays: H. Platte

 Absent: V. Buckley

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Clerk Platte discussed elections. Any voter on the permanent ballot list that does not turn in their ballot summary form will be given a local ballot, which is the school district of Pewamo-Westphalia and Portland, who have bonds on the February 27, 2024 ballot. These ballots will be mailed after February 16, 2024 to those voters who do not turn in their permanent ballot summary form. She also asked the board when would be a good time for the public accuracy testing. Supervisor Thelen said anytime after 6:00 p.m. Clerk Platte to contact the newspaper to see when they can print and get the information in the paper and will pick the date from there. She also stated that there were 202 absentee voter ballots returned as of the date and a total of 415 were distributed.

Clerk Platte asked when March Board of Review was and Supervisor Thelen did not know the exact date in March. Clerk Platte told Supervisor Thelen that the Board of Review members will need to be sworn in before they can sit in on the Board of Review meetings. He stated he would do this at that meeting.

Next scheduled meeting is Monday, March 11, 2024 @ 6:00 p.m., followed by the budget meeting.

There being no further business, a motion to adjourn was made by Supervisor Thelen, supported by Barker at 6:50 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Troy Thelen, Supervisor