Westphalia Township

Regular Meeting May 6, 2024

FINAL MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Thelen called the meeting to order with the Pledge of Allegiance to the Flag at 6:10 p.m. Board members present were Supervisor Thelen, Clerk Platte, Trustee Thelen, and Treasurer Buckley.

ABSENT: Trustee Barker

GUESTS: Peggy Lidgard

A motion was made by Buckley, supported by Supervisor Thelen to accept the minutes from April 1, 2024, both regular and budget meeting, as well as the agenda for May 6, 2024. Motion carried.

Treasurer Buckley presented the financial statements to all board members. A motion was made by Treasurer Buckley to approve the financial statements, as well as bills presented for the General and FD funds. Supported by Trustee Thelen. Motion carried. Buckley also mentioned that there is a CD coming due from Portland Federal Credit Union on May 14. She will check into interest rates at other places, but stated that she will probably just let it roll over as the interest rates are good right now at PFCU.

Buckley stated that there are four fire department employees who have not cashed checks from 2023. Clerk Platte wondered if the township could make a policy in regards to check cashing for employees. It makes it difficult for the clerk and treasurer to reissue checks from a previous fiscal year or even after the payroll liabilities have been paid. It isn’t just a click of a voided check, there are a lot of steps that go into this sort of situation.

Dave Pohl – see monthly notes attached

Supervisor Thelen discussed the bid from the Clinton County Road Commission for the Jason Road bridge repair. This bid was estimated at $290,000.00. Possible ways of paying for the bridge were discussed and the board anticipates taking half from the General Fund and the other half from some CDs to pay the bridge repair cost. With this said, the Township will not be doing gravel grading this year. We will, however, be doing three applications of chloride at a cost of $56,853.00 total. Supervisor Thelen made a motion to repair the Jason Road bridge but not to exceed $290,248.00. Buckley supported. Motion carried.

A bid for 16 new carbon cylinders and valve assembly for the fire department was discussed. This bid came from WestShore Fire in the amount of $21,920.00. The note on the bid explains that the 16 should have been replaced back in 2015. This bid has been approved by the township board for purchase of all 16.

The new township assessor is Peggy Lidgard. Ms. Lidgard was in attendance this evening and discussed that she did receive information from the previous township assessor and that, in her opinion, he didn’t do a great job. She is having to clean up many parcel files and is asking for a $10 per parcel stipend. Supervisor Thelen made a motion to pay Ms. Lidgard $10.00 per parcel for the clean up of files from the previous assessing company, Preston Community Services, LLC. Buckley supported. Motion carried.

Clerk Platte stated that the four new voting booths are in and are really nice. She also mentioned that the township audit is scheduled for July 15, 2024.

Clerk Platte brought the snow plow agreement between Matthew Reay and the Westphalia Township for the year 2024-2025. The pricing will remain the same as last year. Supervisor Thelen made a motion

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to keep Mr. Reay’s contract with the township for the year 2024-2025. Buckley supported. Moton carried. Supervisor Thelen signed the contract and Clerk Platte will remit to Mr. Reay.

Next scheduled meeting is Monday, June 3, 2024 @ 6:00 p.m.

There being no further business, a motion to adjourn was made Supervisor Thelen, supported by Trustee Thelen at 6:37 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Troy Thelen, Supervisor